

**MID SOUTH COAST ZONE LAANSW**  
**MINUTES OF MEETING HELD AT**  
**WARILLA BOWLS AND RECREATION CLUB**  
**WEDNESDAY 26<sup>TH</sup> OCTOBER, 2005**

Meeting opened 7.35pm.

Peter Cotter welcomed everyone.

**1. ATTENDANCE**

Peter Cotter	(Zone Co-Ordinator)
Bruce Smith	(Zone Treasurer)
Stacey Scott	(Zone Secretary)

**Centre Delegates:**

Albion Park	Scott Chapman
Kiama	Janet Poppett, Craig Scott
Lake Illawarra	Nicole Booth
Milton Ulladulla	Nil
Shoalhaven	Bruce Smith, Rob Russell
St Georges Basin	Paul Joines, Jeff Visser

**Visitors:** Heather Jimenez (Life Member)

**2. APOLOGIES**

Jane Smith, Di Austin - Milton Ulladulla  
Geoff Crook - Shoalhaven

**3. ABSENT**

Nil

**4. AMENDMENTS TO MINUTES**

Nil.

## **5. MINUTES OF PREVIOUS MEETING**

Motion moved Janet Poppett (K) seconded Jeff Visser (SGB) "That the minutes of the previous meeting held Wednesday 7<sup>th</sup> September 2005 were a true and accurate record".

CARRIED

## **6. BUSINESS ARISING**

Nil.

## **7. CORRESPONDENCE**

### **7.1 Outgoing**

1. Zone Minutes - P Cotter
2. Zone Minutes - H & C McGarry (LM)
3. Zone Minutes - H Jimenez (LM)
4. Zone Minutes - J & G Poppett (LM)
5. Zone Minutes - Bruce Smith (Zone Treasurer)
6. Zone Minutes - LAANSW
7. Zone Minutes - All Centres
8. Admin Fees - All Centres
9. Zone Co-ordinator - Response to Lake Illawarra re Concerns with Zone

### **7.2 Incoming**

1. LAANSW - Rules of Competition - 2005 Amendments
2. LAANSW - BOM Minutes - OCTOBER
3. Zone Secretary - Zone Minutes - SEPTEMBER
4. LAANSW - Risk Management / Action Disability Plans
5. LAANSW - Guidelines for the Maintenance of Records/Documents
6. LAANSW - Athletes with a Vision Impairment Broadsheet
7. LAANSW - State Relay Entry Forms
8. LAANSW - Lightning Guidelines Broadsheet
9. LAANSW - Support from Albion Park LAC
10. LAANSW - Basic Event Instruction Courses
11. LAANSW - NOVEMBER Association Meeting Notification
12. LAANSW - Zone, Region and State List of Events
13. LAANSW - Athlete's Foot Posters
14. LAANSW - Contract Guidelines for Centres
15. LAANSW - Centre Privacy Guidelines Policy
16. Lake Illawarra LAC - Correspondence
17. LAANSW - Remittance Advice - AUGUST
18. Kiama LAC - 2005/2006 Committee
19. Lake Illawarra - Mailing Address

### 7.3 Outgoing Emails

1. Nil

### 7.4 Incoming Emails

1. LAANSW - Lake Illawarra's Basic Event Course
2. Official's Director - Organisation for Official's Day
3. Peter Broadhead - Information for Zone Webpage
4. Howard McGarry - Grand Prix / Zone Entry Form Requests
5. Zone Secretary - Meeting Change of date
6. LAANSW - Zone Co Newsletter
7. LAANSW - Notification of Basic Event Instruction Courses

## 8. REPORTS

### 8.1 Treasurer's Report

The Treasurer, Bruce Smith, reported that we have a closing balance of \$4,028.64 in our account.

Motion moved Bruce Smith seconded Paul Joines (SGB) that the Treasurers Report be accepted.

CARRIED

### 8.2 Zone Co-Ordinator's Report

#### Zone, Region & State Entries

*A reminder that Zone entries must be on either the official entry form, which you should have received in the post from LAANSW, or in the form of an export file from the Bob Wardle Centre System. The entry form can also be printed from Carnival section of the Centre System.*

FULL NAMES OF ALL ATHLETES MUST BE SUPPLIED. i.e. GIVEN NAME AND SURNAME. INITIALS ARE NOT ACCEPTABLE.

Entries close at midnight on the 31<sup>st</sup> December, 2005 with the Zone Co.

#### NO LATE ENTRIES WILL BE ACCEPTED

#### Athletes With a Disability (AWD)

For this year only AWD will be invited to compete at State. Not all age groups and the events will be 100m, long jump and shot put. Age groups to be included are 9/10 boys and girls, 11/12 boys and girls, 13-15 boys and girls.

### **Rules of Competition**

Changes to the March Past. Now to be called a "Show of Colours". Up to 2 members from each Centre will be permitted to participate in full uniform. Centre flag/banner optional. During adverse conditions a tracksuit may be worn. This decision to be made by the Carnival Manager.

### **Portable Discus Nets**

A memo has been included in the October minutes for the minimum specification.

### **Zone Officials**

Anyone wishing to officiate at this year's Zone Championships need to have their names to me by the January meeting. I would prefer that Zone delegates bring names to the Regional Championship meeting in December.

It is my intention to let Centres know their duties at the January meeting. I will wait and see how many Chief Officials I receive before determining if I appoint Centres to supply officials.

### **Regional Official's Seminar**

This will be held 30<sup>th</sup> October 2005. Please keep advertising this event and encourage your members to attend. It will start at 9am and hopefully conclude around 3pm. Lunch is provided.

### **2005/2006 Registrations**

I wish to remind all Centre delegates that registration forms and money must be forwarded to Sydney within 28 days of taking them.

If you are thinking of restricting registrations, for whatever reason, you must seek the permission of the Association first.

### **Mid South Coast Coaching Camp**

Please promote this event throughout your Centres. Closing date is not too far away and at present there are only 16 registrations. There is a form in the October Board minutes (blue).

### **Web Pages**

If you have a web page please ensure that it is kept up to date. It does not look good when people log on to find that, in some cases, it is years out of date. If you don't keep it up to date you may find that the link will be removed from the Association's web site.

### **Zone Web Site**

Please make it known throughout your Centres that this site does exist. It can be accessed through the Association's Web Site or at [www.geocities.com/midsouthzone](http://www.geocities.com/midsouthzone). The site contains significant amount of information relating to the Zone. The following downloads are available from this site:

Grand Prix Details

Grand Prix Events

Centre Zone Entry Form (Excel and Adobe Acrobat formats)

### **Delegates**

#### **8.3 Albion Park**

Nil

#### **8.4 Kiama**

We have had a tremendous start to the season. The acquisition of a major sponsorship deal with AllClear Leafguard And Gutter was the perfect beginning. The move to Saturday morning, pre Daylight Saving, has proved to be quite popular and has allowed us to extend our season by more than a month. The three (3) weeks of "Orientation Days" were a great success and produced some excellent Age Managers. This year we asked all parents and caregivers to sign a "Media/Promotional Access" form as part of the registration process. This allows us to photograph athletes and publish the images in the local newspaper and on the internet. Each week we submit a story, with pictures, to the local paper and update our web site ([www.lakiama.com](http://www.lakiama.com)) with news, stories and images relevant to the Centre. The response to the web site, both internal and external to the Centre, has been remarkable.

The Coaching Clinic in mid September was a great success. The thirty eight (38) athletes that attended not only received quality coaching but thoroughly enjoyed the day as well. We received a significant amount of positive feedback from parents that attended. Many believed they had learnt as much, if not more, than their children. The local newspaper also ran a story about the Clinic complete with pictures. We have written to LAANSW extending our thanks to the Coaches, Alvin Umadhay and Belinda Lavarack, for the wonderful job they did. The only disappointing aspect of the Clinic was the lack of support it received from other local Centres. Many athletes were not even aware that the Clinic was being run.

We have taken delivery of new High Jump Mats and Hurdles courtesy of our successful Centre Grant application. As a consequence planning has commenced on the design and fabrication of a Hurdle Trolley to compliment the High Jump Mat trolley that arrived in January.

Through the generosity of several people we have acquired two (2) lawn mowers that have been put to good use by our Groundsmen over recent weeks. Council has eradicated the majority of the Parramatta Grass that had taken root around the fields and the track is currently in excellent condition.

Fundraising for our next major project, improved Long Jump Run-Ups, is well underway but it will take some time for this project to come to fruition.

To date an amazing ten (10) Centre records have been broken at Club this season.

After gauging athlete interest in State Relays we have decided to join the Mid South Coast Zone team and look forward to the last Sunday in November and bringing home a swag of medals.

#### **8.5 Lake Illawarra**

Nil.

#### **8.6 Milton Ulladulla**

Nil.

#### **8.7 Shoalhaven**

We currently have 278 athletes. Of this number 143 are new members and 135 re-registrations. Our largest group is Under 9 girls with 22. We have concerns about the substantial number who are being dropped off in the Tiny Tot age group.

11 records have been broken this season. New long jump pits are operational but not fully finished. Eventually they will have a synthetic surface over concrete runways.

We have had 6 weeks of competition so far. Last night was cancelled due to inclement weather. The Centre is running smoothly so far. Some concerns re wearing of uniform and unsupervised athletes - both issues will be addressed at next competition night.

BBQ area will be completed prior to Zone Championships. Investigating a security fence around track - 3 'stakeholders' to meet and discuss next week.

#### **8.8 St George's Basin**

Nil

## **9. GENERAL BUSINESS**

### **9.1 Zone Medals**

A quote was received from New Millennium Trophies at Wollongong for our Zone Medal. The price was \$3.95/medal compared to \$4.87/medal from AJ Parkes. We need 708 medals.

Motion moved Stacey Scott seconded Paul Joines that we purchase 708 Zone Medals from New Mellenium Trophies and a price of \$3.95/medal.

CARRIED

### **9.2 Regional T-Shirts**

Discussion was held regarding the price that we will charge for our Regional T-shirts and Polo shirts.

Motion moved Paul Joines seconded Craig Scott that the shirts retail for cost price from HART Sport plus \$5.00.

CARRIED

### **9.3 State Relays**

Following last years success Zone Relay Teams have been entered into the State Relays again this season. If your Centre is not submitting their own team please contact Peter Cotter ASAP if there are any athletes in your Centre interested in being selected in the Zone Team.

### **9.4 Letter of Authority**

Bruce Smith asked for a letter of authority for himself to seek sponsorship for the Regional Championships. Stacey to write letter and give to Bruce.

### **9.5 Forms**

Stacey distributed Dates for Diaries and Zone Entry forms to all present. Milton-Ulladulla will have their forms attached to these minutes.

Peter Cotter thanked everyone for their attendance and closed the meeting at 9:45pm

## NEXT MEETING:

MacDonald's South Nowra  
Wednesday 7<sup>th</sup> December 2005  
Commencing At 7:00pm.

This meeting will be a combined  
Zone/Regional meeting.

Please note that the Ulladulla  
meeting has been cancelled.

Delegates and visitors are invited  
to meet for Dinner at 6.15pm

Date: \_\_\_\_\_

Chairperson: \_\_\_\_\_