

Mid South Coast Zone



AGM Meeting Minutes Sunday 29th May 2017 Bomaderry Bowling Club

Present: **Zone Co-Ordinator** Steve McConville
 Zone Secretary Chris Johnson
 Zone Treasurer Sharon Dowton

Centre Delegates

Albion Park	Robin Harvey
Kiama	Craig Scott
Lake Illawarra	Howard McGarry
Milton Ulladulla	Sharon Dowton
Shoalhaven	Chris Johnson
St Georges Basin	Howard Vandervord, Tracy Mandavy

Apologies: Toni Williams, Michelle Power

Visitors / Observers: Lisa McConville, Carol McGarry

Meeting Opened: 7:03pm

Previous Minutes: Howard Vandervord / Carol McGarry

Business Arising:

Correspondence In:

State requirements etc. See attachment.

St G.B. Awaiting financials. CS suggests send in affiliation paperwork with explanation that financials will follow when sorted out.

Reports:

Zone Co-Ordinator:

I would like to take this opportunity to congratulate the Centres of the Mid South Coast Zone for another wonderful season of Little Athletics.

The Grand Prix series was well supported this season with approximately two hundred and forty-two (242) athletes from the six (6) member Centres within the Zone contesting the various events. This was a reduction of around 10% on the previous season. Congratulations to the winning Centre, Albion Park who were finally able to prise the trophy from the grip of recent incumbents

Shoalhaven. Those Centres that held Carnivals and supported the Grand Prix are to be commended for a job well done.

My congratulations go to the Milton Ulladulla Centre for the manner in which they hosted the Zone Championships over the weekend of the 10th and 11th of December 2016.

Two Hundred & Sixty-Two (262) athletes competed at the Championships. This was well down on previous seasons.

The Championships commenced with a very keenly contested March Past, which was won by the Kiama Centre.

My sincere thanks go to all the Officials, Centre Committee members, Computer Operators and parents who assisted at the Carnival. Everybody did a magnificent job. However, still of the opinion that the Zone needs to bolster its pool of accredited Officials and I recommend that we organise several Officials courses early in the new season.

Congratulations to the Albion Park Centre who took out the "Dean Blair Trophy" for an unprecedented ninth (9th) successive year.

My sincere thanks go to everybody that assisted in any capacity at the Region 4 Championships in Wagga. The weather was very hot on Saturday and once the ambient temperature reached its maximum the Saturday events have to be cancelled with the exception of the 3km's which were run at 7.00pm. Sunday was a different day when the temperature reaching 15 degrees with rain it sure was a change from the 45 degrees we had on Saturday. The Team Managers deserve a special mention for their efforts and co-operation during the course of the weekend.

Next season the Sothern Highlands Zone will be hosting the Region 4 Championships at Wollongong.

All Centres have now conducted their AGM's as required; I have received information back from some clubs about their AGM & Committee.

Albion Park Centre has filled all position with a new President in Robin Harvey.

Lake Illawarra have all position filled except for the Grounds person, they have a new President, and I would like to thank the outgoing President Howard McGarry for all his hard work over many years, lucky for Lake Illawarra Howard will remain on the General Committee so his wealth of experience will not be lost to the club.

Kiama Centre has filled all positions with a new President in Taryn Hodgson.

St Georges Basin has filled the Executive committee.

Shoalhaven still require a Secretary & Equipment Officer

Milton Ulladulla, I have not heard from them about their AGM & Committee.

I'd like to take this opportunity to congratulate Centre delegates for the Professional manner in which you have conducted yourselves at Zone meetings. It has been a pleasure to work with you all

this season. The camaraderie within the Zone continues to flourish and I'm particularly proud of the fact that many of you still enjoy attending these meetings.

Treasurer

See attachments for account details.

Term deposit still requires to be transferred.

Medals are still to be purchased.

Moved S Downton / H McGarry

Delegate Reports:

Albion Park

Robin Harvey has taken on President to provide a full committee while attempting to protect their ground being taken over by the Crushers Rugby Union club.

Crushers have been allowed to train on the ground but not be a co-user! The committee are committed to keeping them off.

First meeting to be held on 30/05/2017 with all positions filled, including some new faces.

Kiama

The Centre had 271 registrations this season. As has been the case in previous seasons numbers were higher in the younger Age Groups. Our season concluded with the Presentation in late March.

At the AGM held on April 12th all positions were successfully filled. In an exciting development the Executive positions of President, Vice President, Secretary, and Treasurer were all filled by new faces who served on the Committee in some capacity this season. The highlight of the evening was the appointment of Sarah Cook and Tim Cleal as Life Members of Kiama Little Athletics Centre.

There are at least five (5) School Athletic Carnivals being held at the Kiama Sports Complex between now and the end of June. The Kiama High School Carnival was held last Thursday after being postponed on the previous Friday.

At our last general meeting the Centre endorsed the nomination of Life Member, Craig Scott, for the position of President of the LANSW Board Of Management. Elections for the Board Of Management will take place at the LANSW AGM on Saturday 15th July at Revesby Workers Club.

Kiama's 2017-2018 season will commence in early September.

Lake Illawarra

Ground has been re measured and marked by around the grounds

School carnivals are going well. Hoping weather if fine for all of them

Timing Gates hire is available for \$200 per day, if any club or zone wants to use please see or email Kevin.

Hoping to secure a grant for upgrade of an our long jump run-ups

AGM was held on the 30th April 2017 we have a new committee with Rhys Quick taking over as president, Craig Lonard Secretary, Simone Ivasnovski Vice-president, Raelene McGarry Treasurer &

Kevin McGarry Registrar, we also have a few new members on the committee and all positions of importance have been filled.

Club will be using meet manager for their carnivals, if clubs are wanting to take whole centre entries they can submit them via Excel file that we use for Zone Champ's

Secretary Contact Details as follows Craig Lonard 0431935950 craigrlonard@hotmail.com

Zone delegates

Howard McGarry 0411216645 hmcgarry1944@gmail.com

Carol McGarry 0401199490 mcgarrycarol@gmail.com

8th October Carnival 2017

14th January Summer Carnival 2018

25th August will be a come and try Night

1st Night of competition September 8th 2017 final night being 16th March 2018

No competition nights before Zone & Region Championships.

Milton

The committee members have remained the same but have switched around positions. There are 2 on general committee.

Competition nights start on 10th October 2017.

Rego prices remaining the same.

Shoalhaven

AGM held – April 10th 2017 – positions were filled with the exception of Secretary and there are several new members on the committee.

President – Kate Daniel / VP – David Holland / Treasurer – Doonan McLaren / Registrar – Lisa Johnson

Major ground work to be completed during the July school holidays – extensive irrigation system / maintenance equipment

Gala Day – November 26th 2017

St Georges Basin

AGM was held on 22/04/2017. Now have 2 past athletes on the committee.

Received a \$1000 grant from Bendigo bank.

First night of competition will be 12/10/2017

Christmas party 14/12/2017

Dragon Derby 12/11/2017

General Business

Craig Scott is wanting to hand over his Zone Carnival Meet Manager role to someone. Role at State level may limit his availability!

Tracy Mandavy is willing to learn.

Zone march past trophy has been lost from the St Georges Basin Country Club. St Georges Basin will have it replaced. Plaques of past 5 winners to be attached.

Kevin McGarry will continue to run the zone Facebook page. Please e-mail him any content.

Howard McGarry is looking forward to enjoying club nights and school carnivals without the responsibility of being President. Was President since 2006.

2018 onwards, registrations will be online only!

Do centres need the 2018/19 spec high jump mats for club nights? Steve M to ask at conference.
Age groups stay the same for this season. Calendar year starting next season. There will be an update at conference.

Zone entries will close at midnight 26/11/2017.

Centre entry form to be used again

Centre administration levy to remain at \$1 per athlete. Moved TM 2nd HM.

All zone meetings to be held at Bomaderry Bowling Club and not at carnivals.

Grand Prix Excel file does not work on Mac's.

Zone website to be taken over by H McGarry.

C Scott is going to relocate software he has written from Zone website to LANSW website.

C Scott hopes all clubs send a representative to conference. (15/07/2017).

Election of Positions

Positions of Treasurer and Secretary were declared vacant and nominations called.

Tracy Mandavy nominated Sharon Dowton for Treasurer. 2nd H McGarry. Accepted.

Howard McGarry nominated Chris Johnson for Secretary. 2nd T Mandavy. Accepted.

Season Meeting dates.

- 26/06/2017
- 28/08/2017
- 30/10/2017
- 27/11/2017
- 29/01/2018
- 26/02/2018
- 28/05/2018 AGM

Next Meeting – June 26th 2017, Bomaderry Bowling Club @ 7pm

Meeting Closed – 8:46pm

Correspondence In:-

Good afternoon,

As the season has come to an end, I think it is timely to remind centres about AGM's (Annual General Meetings) and financial statements, and the requirements for both. As you should all be aware, all little athletic centres financial year ends on 31 March, the AGM needs to be held in either April or May to satisfy the requirements of both LANSW and Fair Trading.

An AGM cannot be held before the end of the financial year, as a centre must submit their financial statements for the previous financial year to the members at the AGM. In addition, LANSW requires all centre AGM's to be held **before the end of May**.

The financial statements, as presented to the AGM must give a true and fair view of the centres affairs and must include an income and expenditure statement and a balance sheet, that sets out the sources of income and expenses, assets and liabilities. Accounts and financial statements must have been independently reviewed by a person of expertise who is neither on the committee, nor related to a person on the committee of your centre. Please [click here](#) to view a sample financial statement.

Your centre must provide LANSW with copies of your annual financial statements, AGM minutes and your annual report as soon as possible following your AGM, and no later than 31 May. Please [click here](#) to view a sample of an annual report. For those centres who will be accepting a new centre constitution at your AGM, you are required to send a copy to LANSW also.

The 2017/2018 affiliation and paperwork forms have been uploaded to our website, please [click here](#) to complete. Both forms are required to be forwarded to LANSW no later than 31 May.

Thank you for your time and should you have any questions about the above please don't hesitate to contact me.

Attached is the updated listing of Zone Coordinators and their centres for the 2017/2018 season. The only zone missing a coordinator at this time is Lake Macquarie. We hope to be able to advise details of the Lake Macquarie Zone Coordinator prior to, or at, the Zone Co Workshop next month. For your information, LANSW were unable to facilitate the appointment of a Zone Coordinator for the Central Tablelands Zone. As a result we have now taken the rare action of disbanding the Central Tablelands Zone.

The centres within that zone have now been redistributed to the zones of Western Plains, Western Ranges and Eastern Riverina, as follows.

WESTERN RANGES ZONE

Bathurst

Blayney

Canowindra

Cowra

WESTERN PLAINS ZONE

Condobolin

Cumnock

Forbes

Parkes

Orange

EASTERN RIVERINA ZONE

Young

In addition, Mudgee has been moved from Western Ranges Zone to Western Plains Zone.

Zone Co Work shop

Date/Time: Saturday, 3 June 8.30am – 5.00pm

Sunday, 4 June 8.30am – 1pm

Venue: Parramatta RSL Club – The Macquarie Room

Cnr Macquarie & O'Connell Streets Parramatta

To enable all dates for zones/regions to be advertised on our website and facebook, it would be appreciated if you could complete the following details and return via email to me as soon as the zone and/or region dates/venue have been determined.

As per previous advice Zones: -

- **MUST** be held by the end of December 2017
- **CANNOT** clash with the Pacific School Games (which covers the PSSA Nationals), which will be held in Adelaide on 2-3 December.
- **ALL SCHOOLS** will be held in Adelaide on 9-10 December. If a zone must clash with this date, there is the exemption rule for U12 to U17 athletes (see RoC Section D 1.9 Exemption from Zone Championships for U12 to U17).

Zone:	
Zone Coordinator:	
Zone Champs Date:	
Zone Venue:	
Date zone entries close:	
Meet Manager operator:	
Email:	
Phone Number:	

Please Note: ALL region dates and venues must be ratified by the Board of Management prior to any announcement to centres/athletes.

Region coordinators must complete the attached application for region venue and date and then return to me. Please save to your computer, complete the form and resave before sending back.

The application will then be submitted to the LANSW Board of Management for ratification.

NB. For you to be able to advise your centres of the venue and date asap, you should try to get the application to me for tabling at the next board meeting. The next BOM meeting will be held on **14 June**, so the application should be submitted before that date.

Please find attached the zone/region paperwork requirements form for 2017/2018.

It would be appreciated if you could complete and return to me by 15 July 2017.

Correspondence out:-

Sent off the Zone Annual Report.

Sent off when the Zone will be Held.

Sent off our Zone Paper work requirement.

Sent back that I will be attending the Zone Co Work shop.

Cheque Account
Annual Financial statement 31.05.16 to 29.05.17

Income

Centre affiliation fees	\$	1,115.00
Interest income	\$	1.91
Sponsorship	\$	1,000.00
	\$	<u>2,116.91</u>

Expenses

2015/16 Regional profit share to centres	\$	6,000.00
2016/17 Zone expenses		
Lunches	\$	300.00
Flowers	\$	40.00
Timing ga	\$	473.00
Grand Prix	\$	896.80
	\$	<u>1,709.80</u>
	\$	<u>7,709.80</u>

Net profit / loss

	-\$	<u><u>5,592.89</u></u>
--	-----	------------------------

Cheque account reconciliation

Opening balance 31.05.16	\$	25,367.85
Loss for period as above	-\$	<u>5,592.89</u>
Closing balance 29.05.17	\$	<u><u>19,774.96</u></u>

Term deposit
Financial statement for 01.06.16 to 29.05.17

Opening Balance 01.06.16	\$	6,162.52
Interest (compounding)	\$	103.20
Balance as at 29.05.17	\$	6,265.72

Maturity date 7th August 2017

Current interest rate 1.5%